

KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
February 21, 2025

A meeting of the Kentucky Board of Licensed Professional Counselors was held in-person in Room 127CW, 500 Mero Street, Frankfort, KY and via teleconference on February 21, 2025.

MEMBERS PRESENT

Dr. Andrea Brooks, Chair
Denise Hutchins, Vice Chair
Wm. Jake Roberts
R. Kyle May
Beverly Martin
Dr. Hannah Coyt
Dr. Charles Pemberton

DPL STAFF

Lyndsay Sipple, Board Section Supervisor
Chasity Wray, Administrative Specialist Senior
Stephanie Hilson, Administrative Specialist Senior
Robert Brossart, Administrative Specialist Senior

MEMBERS ABSENT

LEGAL COUNSEL

Sara Janes, OLS

OTHER

Dawn Hinton, KCA
Molly, KCA

CALL TO ORDER

Dr. Brooks called the meeting to order at 10:02 a.m.

MINUTES

Ms. Martin made a motion to accept the December 2024 Complaints Committee Meeting Minutes. Motion seconded by Chair Brooks, and with Ms. Hutchins abstaining, the motion carries.

Dr. Pemberton made a motion to approve January 17, 2025, Board meeting minutes, with an amendment to the section ACA Conference, striking the line recommending four people for attendance and to reflect the information the Board had at the time of five. Dr. Coyt seconded the motion, which carried.

February 4, 2025, Special Meeting minutes deferred to March.

MONTHLY FINANCIAL REPORT

The Board reviewed the January 2025 financial reports. No action is needed. Mr. May reported lack of per diem and was directed to contact the Treasurer.

Ms. Cook stated AASCB attendees should submit receipts directly to her for reimbursement.

The Board inquired about certain legal fees paid in January 2025. It was determined to be billing from Clay Patrick.

DPL REPORT

Commissioner Lawson reminded Board members to sign up for the Board member training being held by PPC for all Boards on March 4 and March 24, 2025.

NEW BUSINESS

Graduate Student Email: An email from graduate student with concerns about program cuts pertaining to diversity, equity and inclusion. The letter stated some state boards have taken the route of removing such language from law, while others are including it. KBLPC will respond stating they reviewed and discussed the matter. The Board will provide the student with a copy of 201 KAR 36:040. The Board believes Section 2.(21) and Section 11 referencing subscription to the ACA Code of Ethics covers the student's concerns. The Board will also relay they are not authorized to engage in advocacy and advise the student they may share their concerns with the Kentucky Counseling Association who is authorized to advocate. KBLPC will inform the student of the Boards powers and duties pursuant to KRS 335.515 and iterate assurance the Board doesn't have any intention of removing inclusion from the regulations.

Dr. Pemberton made a motion for Dr. Brooks and Board Counsel to respond to the email. Motion seconded by Mr. May, which carried.

Jurisprudence Exam Committee: Meeting held January 22, 2025, at 9:15 a.m. The Committee continued work on Application Form updates as they relate to edited regulations. The Committee met multiple times and amended forms. Although originally tasked with updating regulations based on the Jurisprudence and Supervisor Exams required of the Counseling Compact, the Committee identified additional areas that need updated and made assignments to the committee to include amendments for the counseling compact. However, the committee identified other items outside this task and is aware there may be other board members with proposed revisions that should be considered since Board Counsel has indicated this regulation package should be the last one done for a while.

Dr. Pemberton suggested the full Board meet for two (2) consecutive days to review the proposed regulation and form amendments, and any other proposed regulation updates. The Board suggested April 7 and 8, 2025, with most members arriving on April 6, 2025. Ms. Sipple will submit the required information and research parks for availability.

The Jurisprudence Committee will meet one additional time to close out their current working document/s.

Chair Brooks asked if the Committee work included an RFP for writing the exam and Dr. Pemberton advised the RFP for a vendor to write the jurisprudence and supervisor exams was completed in November 2024. Jurisprudence Exam Committee did discuss the Board writing the exam questions but determined it would be best for an outside vendor to write the exam questions.

Dr. Coyt relayed South Carolina, and many other states, have partnered with Continuing.net to create and manage the exam.

Board Counsel reiterated the RFP would not be official until the Board reviews and passes a motion approving the document and cannot be released for bids until the regulations are either filed, or effective.

Board Chair called for a 10-minute break at 11:33a.m., to reconvene at 11:45a.m.

The Board continued to discuss a Board retreat for the purpose of continuous work on regulations and form revisions. The Board agreed a central location would be ideal.

Dr. Coyt made a motion for all Board members and DPL staff to attend a 2- day Working Retreat at a State Park. Motion seconded by Ms. Martin, which carried.

Ms. Sipple will begin researching centrally located State Parks with availability.

Counseling Compact Update: Dr. Brooks relayed annual Executive Meeting was held after the AASCB Conference in Myrtle Beach, SC. The Commission adopted a rule on fees. The fee per privilege is \$30.00 plus the state's fee. Dr. Brooks relayed state fees are ranging from \$25.00-\$250.00. Many Board are looking at loss of revenue when privilege to practice is introduced. There could be a loss of revenue because endorsement and reciprocity applications will decline. Ohio and Louisiana passed fees of \$25.00 and \$30.00, respectively.

States looking at the fee with the intention to cut costs for counselors when applying for privilege.

The Board discussed financials, loss of potential revenue, current profit, etc. It was noted fees for the Jurisprudence exam and Supervision training are being waived for licensees with the Board incurring those costs. The Board discussed charging a fee for the Jurisprudence Exam for those applying for a privilege to practice through the Compact. The Board discussed the inevitable increase in telehealth services that may impact public protection. Some members recommend looking at the fees set by surrounding states as a best practice.

The Compact elected new officers – Chair is Kim Speakman, TN Board President, and Vice Chair is Dr. Andrea Brooks and will remain an officer until her term expires and someone is appointed to replace her. The travel policy was approved and an amendment to the bylaws allowing delegates to be voting members.

KCA Update: Ms. Hinton stated the AASCB Conference was very insightful. The KCA Board will meet on March 1, 2025, and will elect a President. KCA is asking their committees to assist with a new mission statement. Ms. Hinton stated they are restructuring chapters and reestablishing the nonactive chapters. They are currently working on RFPs for the 2026 Conference. In review of the latest evaluations, many comments were received regarding a change to the structure of sessions, allowing for a longer break. KCA is looking at ways to increase membership and will launching their new website soon. KCA's Request for Sponsorship for the 2025 Conference will be sent soon.

AASCB Conference Follow Up: Dr. Brooks reported sessions were the best she's attended at AASCB. It was stated sessions were relevant, there was good feedback. It was noted that going to this AASCB Conference showcases Kentucky's involvement on a national level. Dr. Coyt is current President, and Dr. Brooks is President Elect, they were sought out.

It was noted Dr. Coyt planned the conference, where a new President Elect, Treasurer, and Member at Large were elected.

Ms. Hutchins relayed final revisions to the AASCB Code of Ethics provide cleaner and more concise language in conjunction with the ACA Code of Ethics. Ms. Hutchins stated sessions on psychedelic counseling and AI were very informative. AASCB to release a memo regarding AI in relation to Code of Ethics.

Dr. Pemberton mentioned the program on the Counseling Compact was not impressive. Information conveyed was inconsistent from previous information received.

Dr. Brooks, as the state delegate for the Compact, will report Dr. Pemberton's concerns to the executive office.

Refunds: Dr. Pemberton made a motion to approve refunds for an application fee reversal and for licensees with mis-payment application fees, as gathered and presented in the spreadsheet. Dr. Coyt

seconded the motion, which carried.

NBCC Testing Accommodation: The Board discussed requirements of testing accommodations. The licensee would be eligible if they have received an assessment, and the accommodation request includes: 1. Examinee name, 2. Specific diagnosis, 3. How the diagnosis can have a substantial effect on testing, 4. Why the accommodation is needed, and 6. Relevancy. The licensee can submit documentation from a prior accommodation as well. NBCC reviews the approved accommodations.

NBCC Summit Attendance Approval. The Summit was cancelled due to the restrictions included in the President's Executive Order relating to diversity, equity, and inclusion. NBCC will now hold a symposium February 27 & 28, 2025 to discuss new restrictions.

Dr. Brooks and Dr. Coyt were invited to attend, and all costs will be covered by affiliated organizations who asked them to attend. There was discussion whether the Board must approve their attendance since their only qualification for attendance is being on the Board. The discussion was tabled for Ms. Sipple to check with Fiscal about any required pre-authorization for state travel despite there being no state dollars involved.

ACA Conference –Motion to clarify the record to reflect the ACA attendees as Chair Brooks, Dr. Pemberton, Dr. Coyt, and Ms. Hutchins. Motion seconded by Mr. May, which carried.

Mr. Roberts made a motion to enter closed session at 11:20 a.m., pursuant to KRS 61.810(1)(c), (f) (j) and (k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints and applications, and litigation. Dr. Coyt seconded the motion, which carried, and the board entered closed session at 11:20 a.m.

Mr. Roberts made motion to come out of closed session at 3:35 p.m. Ms. Hutchins seconded the motion, which carried. No action was taken during the closed session.

APPLICATIONS COMMITTEE

Applications Committee makes the following recommendations as its Motion for approval:

Licensed Professional Counselor Associate (LPCA)

Zachary Aaron Adamie, Corree R Anness, Apoorva P Bhoje, Migion Latoye Booth, Emily Nicole Breeding, Luke Dennis Burgett, Shaneace Lavonne Burrell, Victoria Carella, Reanna Leigh Caudill, Kalen Clark, Alaina Grace Coleman, Meaghan Foley Coughlin, Terry Monroe Cromer, Allison Wray Dotson, Kaitlyn Renee Edmisten, Judith Ellis, Madison Paige Fannin, Lorraine Felten, Michael Fraulini, Amber Gross, Kaitlyn Leigh Hall, Angela Hanson, Devin Neal Holtzclaw, Stormi Nichol Jessee, Melanie Johnson, Jason Christopher Jones, Gina Kearns, Queentessa Elise Manning, Ramsey John Marshall, Kayla Brianne Mays, Stephanie Jane McCubbins, Christopher Dale McGuire, Mckenzie Rae McNeely, Vanessa Chauntae Messer, Savannah Marie Morgan, Tyler Jay Neal, Jamilyn Parrigan, Kendra Lisbeth Patton, Harrison Perin, Christopher Joseph Perrine, Preslie Peters, Daniel Ryan Pinkston, Ashley Annette Pyles, Nikki Lee Richardson, Megan D Roberts, Lepekola C Seetane, Ashley Smith, Jill Rodrigues Snyder, Seth Alan Stephens, Tiara Raelyn Stephens, Kady Tinsley, Molly Josephine Weiner, April Swygart Whelchel, Jeanna Marie Williams, Kiara Lashaye Williams, Stacey Rae Williams, Peyton Wilson-Camp, Gavin Winters, Courtney Corrine Wootton, Allison Shea Young

Licensed Professional Clinical Counselor (LPCC)

Melonie Diane Beavers, Angel Renee Birch, Elizabeth Ann Clute, Hollie Marie Colwick, Kyle David Compton, Marissa Lorynn Cowan, Dara Mishea Davis, Laura Anne Fisher-Caudill, Stephanie Gonzales, Lauren Nicole Holloway-Pope, Laura Jean Ighedesa, Hannah Mariah Johnson, Shelby Leigh Johnson,

Faith Jones, Jared Laughlin, Karen L Mackey, Kara Newton, May Marie Reinert, Jessica Renee' Rogers, Katie S Schultz, Christy Theodore, Alexandria Todd, Georgia Annette Turner, Charles William Wessel, Dominique Wilson, Samantha Lee Wilson, Jennifer Leann Witt

Dr. Coyt exited the meeting and did not vote on the following motions:

Dr. Pemberton made a motion to accept the Applications Committee's recommendations for approvals and denials. Motion seconded by Ms. Martin, which carried.

Ms. Hutchins made a motion to approve job placements without condition and include a letter of notice for expectations of the job placements pursuant to 201 KAR 36:060. Motion seconded by Mr. May, which carried.

COMPLAINTS COMMITTEE

Complaints Committee makes the following recommendations as its Motion for approval:

Investigations:

- No investigation reports were received.

Complaints:

- 2021LPC-00032 –Dismiss for lack of evidence to support the claim made in the complaint.
- Board notice by TBJ of plea in 3 criminal cases - File board-initiated complaint based on the felony convictions in January 2025.
- 2024LPC-00009 / 2024LPC-00035 - Board has lost jurisdiction due to license expiration. Respondent does not have a license to practice. Complaint will be held open pending any attempt for reinstatement.
- 2024LPC-00013 / 00019 - Board has lost jurisdiction due to license expiration. Respondent does not have a license to practice. Complaint will be held open pending any attempt for reinstatement.
- 2024LPC-00049 - Refer to Clinton Investigations for investigation.
- 2024LPC-00053 - Private admonishment for providing services at an unapproved location with 3 hours CEUs - KY LPC law within three (3) months.
- 2024LPC-00058 – Refer to Clinton Investigations to investigate to whether Complainant has evidence the Respondent is not fit for duty and obtain said evidence to present to the board.
- 2025LPC-00001- Accept notice of relinquishment of license and keep the complaint open pending any attempt for reinstatement.
- 2025LPC-00003 - Private admonishment for unprofessional behavior w/ 3 hours of CEUs on professionalism and use of professional language w/n 3 months. Recommend Respondent refrain from further use of expletive language with clients.

- 2025LPC-00004- Refer to Clinton Investigations for investigation w/ a note that the Board's Code of Ethics is 201 KAR 36:040 and the board does not have the authority to enforce under the ACA Code of Ethics.
- 2025LPC-00005 – Refer to Clinton Investigations for investigation w/ a note that the Board's Code of Ethics is 201 KAR 36:040 and the board does not have the authority to enforce under the ACA Code of Ethics.

Quarterly Reports / Self-Reports / Correspondence

- 2022LPC-00001 -Approve as final completion of terms.
- 2023LPC-00053 - Approve as final completion of terms of AO.
- 2024LPC-00041 - Approve as final completion of terms of AO.
- 2025LPC-00002 - Jake Roberts recuses. Dismiss. The board has no jurisdiction over private employment matters.

With Mr. Roberts abstaining from 2025LPC- 00002, motion was seconded by Mr. May which carried.

LEGAL COUNSEL

Board Counsel relayed the following:

- 201 KAR 36:050
 1. SOC was timely submitted.
- 201 KAR 36:100. Counseling Compact
 1. Public hearing scheduled for 2/28 and last day for comments
 2. Public hearing scheduled 2/25 and last day for comments 2/28 on ordinary reg
- March 10, 2025, ARRS Meeting. 1 PM Annex Room 149
 1. 201 KAR 36:050, :100E, and :100 will be heard
 2. Dr. Brooks will appear with Board Counsel at ARRS Committee. Mr. May was backup for attendance at the February ARRS meeting for 36:100E but we were able to get it deferred to March.
- Red Flag Life Coaching Space: Board Counsel followed up on the report from CHFS stating someone was advertising as a life coach and providing “therapy”, but upon her research the individual’s advertising on social media specifically stated they were not a therapist. Therefore, the Board has no jurisdiction to take action against the individual.

ADMINISTRATIVE HEARINGS

- Board Counsel reported that Clayton Patrick has taken the vacant position as a hearing officer in OAH and hopefully administrative hearings will start moving again.

OLD BUSINESS

RFP for FFD Evaluator: Expires 2/21/25

- **FFD SCORING COMMITTEE:** Dr. Pemberton made a motion for Mr. May, Ms. Hutchins, and Ms. Martin to form a Fitness for Duty Scoring Committee. Mr. Roberts seconded the motion, which carried.

RFP for Training Series:

Scoring Committee: Tabled to March.

Ms. Sipple indicated she needed a memo on the NBCC Summit to send up for approval for out of state travel for Dr. Brooks and Dr. Coyt. Dr. Pemberton made a motion for Dr. Brooks and Dr. Coyt to represent the board at the NBCC Summit, if needed. Motion seconded by Ms. Hutchins, which carried.

PER DIEM

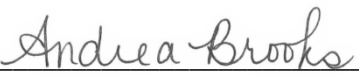
Ms. Martin made a motion to pay per diem for today's meeting as well as the following days:

- Dr. Andrea Brooks: 2/4/2025 (Special Board Meeting); //2025 (Meeting with Board Administrator), 2/21/2025 (Board Meeting)
- Ms. Denise Hutchins: 2/4/2025 (Special Board Meeting); 2/20/2025 (Complaints Committee Meeting), 2/21/2025 (Regular Meeting)
- Ms. Beverly Martin: 2/18/2025 (Complaints Review), 2/19/2025 (Complaints Review), 2/20/2025 (Complaints Committee Meeting), 2/21/2025 (Regular Meeting)
- Dr. Charles Pemberton: 1/22/2025 (Jurisprudence Exam Committee Meeting); 1/23/2024 (Meeting with Board Administrator re. Applications); 1/29/2025 (Meeting with Board Counsel), 1/30/2025 (Jurisprudence Exam Committee Meeting); 2/4/2025 (Special Board Meeting); 2/12/2025 (Meeting with Board Counsel), 2/16/2025 (Applications Review), 2/17/2025 (Applications Review), 2/19/2025 (Applications Review), 2/20/2025 (Applications Committee Meeting), 2/21/2025 (Board Meeting)
- Dr. Hannah Coyt: 1/22/2025 (Jurisprudence Exam Committee Meeting); 1/31/2025 (Jurisprudence Exam Committee Meeting); 2/3/2025 (Jurisprudence Exam Committee Meeting); 2/4/2025 (Special Board Meeting); 2/19/2024 (Applications Review), 2/20/2025 (Applications Committee Meeting), 2/21/2025 (Regular Meeting)
- Mr. Wm. Jake Roberts: 2/21/2025 (Regular Meeting)
- Mr. R. Kyle May: 1/22/2025 (Jurisprudence Exam Committee Meeting); 2/4/2025 (Special Board Meeting); 2/16/2024 (Applications Review), 2/18/2024 (Applications Review), 2/19/2024 (Applications Review), 2/20/2025 (Applications Committee Meeting), 2/21/2025 (Regular Meeting)

Mr. May seconded the motion, which carried.

ADJOURN

Dr. Pemberton motioned to adjourn at 3:59 p.m. Motion seconded by Ms. Hutchins which carried.



Dr. Andrea Brooks, Board Chair